SOCIAL CARE REDESIGN - OVERALL PLAN
Appendix 3

TASK	LEAD	PRE	02/06/08	09/06/08	16/06/08	23/06/08	30/06/08	07/07/08	14/07/08	21/07/08	28/07/08	04/08/08	11/08/08	18/08/08	25/08/08	01/09/08	08/09/08	15/09/08	22/09/08	29/09/08	06/10/08	13/10/08	20/10/08	27/10/08	03/11/08	10/11/08	17/11/08	24/11/08	01/12/08	08/12/08	15/12/08	22/12/08	29/12/08	05/01/09	12/01/09	19/01/09	26/01/09	02/02/09	09/02/09	16/02/09	23/02/09	02/03/09	09/03/09	16/03/09	23/03/09
KEY MEETING DATES (SEE NOTES)	Ceri Harrison															1&2	3			4&5	6		7							8		9		10		11									
STEERING GROUP SIGN OFFS (6 NOV & 9 DEC)																								◆					◆															
1 a-d COSTED MODEL																																													
Identify and map demand data	David Laycock																																												
Identify and align with partner patches where possible	David Laycock																																												
Produce baseline staff costs (original roles)	Paul Jackson																																												
Produce 1st pass estimates (approval by SG)	Team																																												
Input from experiment / Workload capabilities / Roles and responsibilities	Gurmit Sandhu												◆																																
Review initial estimates in light of experimental data	Team																																												
Inform/Brief current members	Ceri Harrison																																												
Write proposals	Ceri Harrison												◆											◆					◆															
Approval for proposal for continuation	Ceri Harrison																																												
Approval for subsequent rollout by Shadow Authorities	Ceri Harrison																																	◆		◆									
Union Consultation				◆					◆		◆																																		
Disaggregation recommendations																		◆																											
2a - IT IMPLICATIONS																																													
Completion of JAD prototype	Jane Evans																																												
Establish key links to PARIS financials with Business Systems - interim	David Hamilton																																												
Establish key links to PARIS financials with Business Systems - final	David Hamilton																																												
IT Implication appraisal of including MH	David Hamilton																																												
IT Implication appraisal of including LD	David Hamilton																																												
Review experiment throughput vs target - remedy if low	Helen Bainbridge											◆																																
2b - POLICY CHANGES																																													
Identify links with I/C and re-ablement	HB/GS																																												
List policies which need amending	HB/GS																																												
Inform BS work to obtain updates from Policy	TBC																																												
2c - PROCESS MAPS																																													
Review prototype flow	GS/HT															◆																													
Identify time elements	GS/HT																																												
Finalise front end flow	GS/HT																																												
Develop list of processes	GS/HT																																												
Interim report	GS/HT																		◆																										
Final sign off by SCR SG	GS/HT																							◆					◆															
2F - NEW JOB ROLES																																													
Deliver indicative list of jobs/roles/numbers	Gurmit Sandhu																																												
Develop indicative regrading evaluations	Alison Jones																							◆																				
Final Evaluations	Alison Jones																													◆														
3 - DIRECT PAYMENTS																																													
New guidelines for staff	Helen Thomas																																												
New tariff of notional IB rates	Helen Thomas																																												
Refine tools in Joint Assessment Document (JAD)	Helen Thomas																																												
Training	Helen Thomas		CREATE PROGRAMME										MGMT			TEAMS																													
Model of prices for in-house services	Helen Thomas																																												
Prices loaded into the Resource Directory	Helen Thomas																			◆																									
Develop DP infrastructure to make DP an easier option for customers	Helen Thomas																			◆																									
Team targets for DP/IB	Helen Thomas																			◆																									
5b - RESOURCE DIRECTORY																																													

Task	Owner
First phase Resource Directory	Helen Thomas
Include quality trade register and searchable database	Helen Thomas
Include all providers in Cheshire	Helen Thomas
Include hooks to link with future development	Helen Thomas
Incoporate Information Mgmt Strategy	Helen Thomas
Repackage & include existing info	Helen Thomas
6 - HEALTH INTEGRATION	
Initial scoping work with E & W	Neil Ryder
Initiation proposals to members	Neil Ryder
Detailed scoping work	Neil Ryder
Outline proposals to members	Neil Ryder
Detailed research and planning	Neil Ryder
8 - PERFORMANCE FRAMEWORK	
Develop a process for reviewing, reporting and collecting all business and performance reports	Rob Peevor
Develop schedule and process for service user consultation feedback	Rob Peevor
Develop an intelligence feedback mechanism that will inform our 'market shaping' and commissioning agendas	Rob Peevor
Develop a proposal for monitoring the implementation of the 7 Common Core Principles to support self care.	Rob Peevor
Develop a list of service user 'outcomes' for use on PARIS	Rob Peevor
10 - RAS	
RAS evaluation and development	Helen Thomas
Report to Members (specific date TBC)	Helen Thomas
RAS further development & refinement (subject to Members approval)	Helen Thomas
Public Consultation (subject to Members approval)	Helen Thomas
Request Members sign-off for use in new LAs from 1st April 09	Helen Thomas
11 - SCR PLANS (phase 1)	
Confirm East /West disaggregation budgets	Phil Lloyd
Confirm locality boundaries	Phil Lloyd
Present proposals to shadow JITs	Phil Lloyd
Publish boundaries to staff	Phil Lloyd
LM workshops to plan alignment work	Phil Lloyd
DMT agree alignment proposals	Phil Lloyd
Full Exec (18 Dec) agree plans	Phil Lloyd
Implementation of alignment	Phil Lloyd

NOTES - KEY DATES

1 - WEST PEOPLE BOARD		03-Sep
2 - STEERING GROUP		04-Sep
3 - WEST JIT		10-Sep
4 - STEERING GROUP		02-Oct
5 - WEST EXEC		05-Oct
6 - EAST CABINET		07-Oct
7 - CCC EXEC		21-Oct
8 - STEERING GROUP		09-Dec
9 - EAST JIT		24-Dec
10 - EAST CABINET		06-Jan
11 - WEST EXEC		21-Jan